

**October 2011 YLOA/YSPUC General Manager Report**  
as of 10/14/2011 (except where indicated)

**Administration**

**Yosemite Lakes Owners Association**  
**Consolidated Income Statement - Department Summary**  
**September 30, 2011**

	<u>Sep</u> <u>Actuals</u>	<u>Sep</u> <u>Budget</u>	<u>Variance</u>	<u>Last</u> <u>Year</u>	<u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance</u>	<u>YTD</u> <u>Last</u> <u>Year</u>	<u>Annual</u> <u>Budget</u>
<b>Income</b>									
Administration	196,935	182,779	14,156	217,438	752,065	731,117	20,948	810,335	2,193,350
Aerobics	3,894	3,854	40	3,350	15,425	15,417	8	13,325	46,250
Clubhouse	200	1,458	-1,258	200	1,900	5,833	-3,933	600	17,500
Environmental Control	0	327	-327	-5,776	-50	1,308	-1,358	-956	3,925
Equestrian Center	975	1,917	-942	1,635	6,435	7,667	-1,232	6,995	23,000
Fairway Cafe	29,229	26,916	2,313	24,979	116,053	107,665	8,388	102,967	322,995
Golf Course & Pro shop	7,041	8,084	-1,044	7,095	38,698	32,338	6,361	33,900	97,013
Recreation Center	1,106	2,038	-932	639	5,759	8,151	-2,392	6,476	19,630
Restaurant/Lounge	30,065	33,067	-3,001	27,085	140,779	132,267	8,512	112,049	396,800
Roads	4,870	3,708	1,162	3,744	17,933	14,833	3,099	20,344	44,500
Security	0	17	-17	0	0	67	-67	100	200
Swimming Pool	2,237	1,638	599	3,563	38,879	52,975	-14,096	44,369	54,613
Tennis Courts	0	133	-133	181	888	533	355	724	1,600
<b>Total Income</b>	<b>276,552</b>	<b>265,937</b>	<b>10,615</b>	<b>284,132</b>	<b>1,134,763</b>	<b>1,110,170</b>	<b>24,594</b>	<b>1,151,227</b>	<b>3,221,376</b>
<b>Cost of Goods</b>									
Fairway Cafe	11,825	9,996	1,828	9,862	47,460	39,985	7,475	39,020	119,955
Golf Course & Pro shop	550	310	240	359	1,571	1,238	332	830	3,715
Recreation Center	-484	820	-1,304	83	1,452	3,280	-1,827	2,629	7,379
Restaurant/Lounge	17,308	17,175	133	18,516	68,461	68,700	-239	61,927	206,100
Swimming Pool	911	237	674	739	9,357	7,664	1,693	7,795	7,901
<b>Total Cost of Goods</b>	<b>30,110</b>	<b>28,538</b>	<b>1,572</b>	<b>29,558</b>	<b>128,300</b>	<b>120,867</b>	<b>7,433</b>	<b>112,200</b>	<b>345,050</b>
<b>Gross Profit</b>	<b>246,442</b>	<b>237,399</b>	<b>9,043</b>	<b>254,574</b>	<b>1,006,463</b>	<b>989,303</b>	<b>17,160</b>	<b>1,039,027</b>	<b>2,876,326</b>
<b>Expense</b>									
Administration	53,730	52,340	1,390	44,553	222,749	209,359	13,390	190,470	628,078
Aerobics	3,166	3,602	-435	3,152	13,821	14,407	-586	12,686	43,222
Clubhouse	10,394	10,400	-6	10,032	47,810	41,600	6,210	41,929	124,799
Environmental Control	1,918	1,838	80	1,897	7,696	7,351	345	7,537	22,052
Equestrian Center	3,518	2,449	1,069	2,302	17,678	9,797	7,881	9,292	29,391
Fairway Cafe	27,002	24,225	2,778	24,423	107,934	96,899	11,035	99,886	290,696
Golf Course & Pro shop	22,501	23,197	-697	23,484	99,272	92,789	6,484	97,313	278,366
Maintenance	8,192	7,158	1,034	3,875	42,063	28,632	13,430	22,563	85,897
Recreation Center	6,195	7,175	-980	8,917	24,948	28,698	-3,750	27,655	85,866
Restaurant/Lounge	49,047	40,080	8,967	35,591	186,135	160,321	25,814	146,604	480,964
Roads	28,219	39,651	-11,432	26,514	126,079	158,604	-32,524	134,488	475,811
Security	17,386	19,043	-1,657	16,447	91,762	76,174	15,588	64,753	228,522
Swimming Pool	10,445	4,060	6,385	9,993	74,229	78,004	-3,775	68,169	94,379
Tennis Courts	280	308	-28	322	1,298	1,230	68	1,488	3,691
<b>Total Expense</b>	<b>241,993</b>	<b>235,525</b>	<b>6,468</b>	<b>211,500</b>	<b>1,063,475</b>	<b>1,003,865</b>	<b>59,610</b>	<b>924,831</b>	<b>2,871,734</b>
<b>Net Profit/Loss</b>	<b>4,449</b>	<b>1,874</b>	<b>2,575</b>	<b>43,074</b>	<b>-57,012</b>	<b>-14,562</b>	<b>-42,449</b>	<b>114,196</b>	<b>4,592</b>

**October 2011 YLOA/YSPUC General Manager Report**  
as of 10/14/2011 (except where indicated)

**By-Laws and DOR revisions:** The June 27 draft version has been submitted to our attorney.

**A/R Collections Project:** October's target for collections is \$31,000. As of October 11, October collections after write-off are \$10,263.

Below is a summary of year/over/year monthly collections \$values: (Note – FY means fiscal year)

	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
2008/9	9,246	10,618	38,202	32,134	28,072	14,287	14,128	10,862	15,554	14,329	11,208	9,480
2009/10	16,838	36,819	21,140	27,493	25,471	28,516	27,007	18,795	21,584	15,367	20,409	23,831
2010/11	11,353	12,713	30,668	27,312	24,227	16,966	14,819	25,269	13,457	14,156	16,263	9,612
2011/12	25,173	25,357	45,861	44,887								

	FY 2008/09	FY 2009/10	FY 2010/11	FY 2011/12 (4 mo)
Total FY Collections	\$208,120	\$283,270	\$216,815	\$141,278

**Information on Foreclosures**

There are three steps in the foreclosure process:

- (1) Pre-foreclosure
- (2) Auction
- (3) Bank-Owned

The process can take from 3 months to 2 years. The average time is between 6 months to 1 year.

The following is a positional breakdown of delinquency values for 2011:

Dollars	Jan	Feb	Mar	April	May	June	Jul	Aug	Sep
Foreclosures	117,674	112,118	111,422	103,385	118,371	190,785	178,640	186,268	171,597
Cimarron	110,746	113,709	113,407	109,740	93,951	117,645	116,392	135,104	140,079
A/R delinquent	81,437	69,669	78,165	71,953	59,637	206,330	292,281	214,990	197,325
	309,857	295,496	302,994	285,078	271,959	514,760*	587,313	536,362	509,001

\* This includes new fiscal year 2012 assessments.

**Facility Projects:**

**Maintenance Yard Coolers installed for improved working conditions inside the Maintenance Yard building:**

We are reviewing three quotes from local companies. Bid packets ready for committee review this week.

**YSPUC/YLOA Solar Project:** Design work in process with local solar design contractors to generate concept design drawing for meter/feedback project with YLOA (clubhouse) and YSPUC (tank/station). We are also reviewing possible array placement at the Equestrian Center. We have received a proposal for Well 47A, and we are reviewing the land requirements for the design.

**YSPUC New Building/location Construction:** Review underway for two basic designs (eight options), both include YLOA administrative offices within a new Water Company building.

**Walking Paths, Major Streets in YLOA** (John Muir Dr., Coral Dr., Long Hollow, Revis Rd.): The initial planning involves one-side 4ft pedestrian path, using in-place materials and coverings to culverts.

**Hiking Trails Upgrade:** Design review in-process with stakeholders on master plan requirements.

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as of 10/14/2011 (except where indicated)

**The Water Company is planning Mainline Replacements:** Estimated 6,000 L.F.: drawings in work for Long Hollow locations. This will include the repair/replacement of the roadway asphalt. We have the design drawings and bid request documents, and will shortly release for bids.

**Parkway Banner:** Director Brian Smith has several banners picked out, along with pricing. We are considering the move of the existing pole at Clubhouse Drive to the golf course/ café. (Note: The one at the equestrian center isn't being used because it scares the horses.) We are reviewing the option of moving this pole also. Estimated cost to remove the pole and place it in another location will be under \$500. This includes the cement, labor, and equipment.

**Blue Heron Lake Bridge replacement:** The location of the bridge is the old boy scout bridge. We are reviewing measurements to ensure materials ordered based on drawings. The location is also scheduled to be surveyed to confirm placement on Association easement. Estimate for this survey is about \$300.

**Roads Dept. Dump Truck Replacement:** The Board has received a summary of bids for a replacement dump truck. The current vehicle has operating issues and is no longer dependable to our requirements.

**Repair Concrete @ Coke Machine:** We are generating a repair plan and cost estimates for the work.

## **IT/Office Operations**

- YSPUC and YLOA Board Meeting approved minutes (through the August 2011 meetings) are updated on our webpage (YLOA.ORG)
- Coordinating with Clubsoft to set up training for the office staff, including providing a dashboard function for the monthly "hard close" in Clubsoft's Accounting module.
- One-Call Now office training in progress with Ashley and Cindy Lyman. Database is continuing in operation and weekly updates continue.

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## **SIGN-INS FOR GOLF @ Yosemite Lakes Park Golf Course, By Art Werner, Head Marshal**

Recap, Month of September 2011

CATEGORY	MONTHLY	ANNUAL	DAILY	GUEST	TOTAL
SUNDAY	29	37	24	8	98
MONDAY	35	87	15	15	152
TUESDAY	33	24	4	5	66
WEDNESDAY	39	75	6	2	122
THURSDAY	47	30	7	10	94
FRIDAY	38	73	13	12	136
SATURDAY	42	57	35	7	141
After Hours	12	4	0	0	16
TOTAL	276	387	104	59	826
% of Total	33	47	13	7	100
9/11 vs 9/10	(+5%)	(+10%)	(+3%)	(-1%)	(-11%)
RENTALS	9/2011	9/2010			
Electric carts	30	43			
Hand cart	4	2			
Golf clubs	0	1			

**Golf Course Nursery Green construction at Course Maintenance Yard:** This design is in review with our contractor.

**Seal Coat for Pro Shop Parking Lot:** We have two quotes from Cal Paving and Sierra Seal Coat. This project has been put on hold until funding is allocated.

# October 2011 YLOA/YSPUC General Manager Report

as of 10/14/2011 (except where indicated)

**Dirt for the Golf Course:** Cost for delivery of 12 yards will be \$100 arranged by local contractor. Roads department scheduled to spread and fill.

**Cracks @ Golf Course:** Two areas of the golf cart path concrete are cracked @ the # 7 & #9. Roads department is scheduled to repair these areas during November and December.

**Ball Washer Repair:** All interior parts have been replaced and has been transferred to the Pro Shop.

**Golf Cart Registration:** We are collecting information from DNV on requirements to drive a golf cart on a road.

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## **F&B: Blue Heron Restaurant and Lounge**

### **Blue Heron Restaurant and Lounge**

- Started Opening the Lounge on Sunday for a temporary free breakfast promotion and Sandwich Board from 11am to 7pm.
- **Heimlich Maneuver Training:** Arranging scheduling to have restaurant staff trained.
- The sign arrived and has been installed; we are waiting for YSPUC to provide power to the sign so it will have light at night. We have had many positive comments on the sign and will be purchasing addition characters such as arrows to help guide customers to the location of the Restaurant and Lounge.

### **Upcoming Community Events**

- We are planning our annual Oktoberfest. We will have two full page ads in the YELP, at least one ad in the Sierra Star. Cindy will meet with Sierra Telephone about sponsoring the beer tent.
- We signed up to attend the Oakhurst Fall Festival. We will be promoting our Oktoberfest and other special event at the Blue Heron.
- We are planning a Barn Party to celebrate the Re-Opening of the Equestrian Center which will include dancing, a country music band and a “good old fashioned BBQ.”
- We have booked an acting group to put on a Murder Mystery Dinner for December 3<sup>rd</sup>.
- We will have a booth (soup to go) at this year’s Holiday Boutique instead of opening the restaurant for lunch. The Ladies of the Lake will use the dining room as additional vendor space.

### **Upcoming October Events**

10-15 Cabrera Wedding (100 people), 10-16 Oktoberfest (we are hoping for 350-400), 10-21 Brad Wilson Band, 10-22 Lopez Wedding (100 people), 10-27 Ladies Luncheon (50 people), 10-28 Halloween Party with Dave Henderson, 10-29 Birthday Party (50 people)

### **Advertising in Process:**

ad for Eagle Lube in Oakhurst...ad for the Sierra Star Phone Book, a restaurant menu page and a 2/3 page ad to advertise the Blue Heron and the Fairway Café, Oktoberfest and our Murder Mystery Night.

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## **F&B: Fairway Cafe**

- Purchased new signs and banner for the \$5.00 menu on Monday through Wednesday.
- Averaging \$700. Per day on Monday-Wednesday
- Had 50’s night on September 23<sup>rd</sup>. Served about 60 people
- Facebook page
- Senior Menu available every day.
- Uniform discounts for Police/ Fire Department when in uniform. (50 % off )
- Red Hat Ladies every Friday: Usually between 8 and 20 people.
- Halloween Buffet \$9.99 Adults, \$5.99 children. Advertised in YeLp, lots of positive feedback.

# October 2011 YLOA/YSPUC General Manager Report

## as of 10/14/2011 (except where indicated)

- Veteran's Day- 20% discount to Vets and free coffee. Flyers for advertisement.
- Café closed Thanksgiving Day and Christmas Day.
- In December, the Fairway staff will provide a "Breakfast with Santa" event. This will be done at the Clubhouse with Fairway Staff and product.

**Cafe Renovation:** (exterior gutters, carpet, and paint) Gutters were installed 10/10/11 and look great. Café will be closed from October 24 through 27. Fairway employees and maintenance will do deep clean during closure. Renovations include: paint and texture interior of entire restaurant and pro shop, carpet installation, new blinds. The Café and Pro Shop plan on reopening on October 28. Window blinds will be installed at a later date to be coordinated.

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### **Amenities Report** (By Kathy Casey)

**Equestrian Center:** The barn renovation project is underway. We are replacing stall panels. Temporary shed cover will be used on the back row. Front and Center shed rows will retain their existing covers. The replacement stall panels have arrived. The optional phase for installation of new stall covers will be reviewed for the upcoming fiscal year by the Board of Directors. The 16' panels arrived today. The back row is placed as far back as possible to the fence, allowing room for future renovation. We will coordinate with the Equestrian Committee and Minarets volunteers for the paneling.

Fall adult softball league began Sept 5 and continues thru Oct 19, with field-use Tuesday thru Friday.

### **Recreation Center:**

**Recreational Center Development:** Developing design drawings and preparing permitting documents; developing fiscal guidelines for use of grants and donations. The off-leash dog park component is our first phase of construction. We are also reviewing the replacement of existing lights at the Basketball court, and the installation of bleachers or seating at the court.

The activities at the Dugout continue to increase after school. Veronica continues to inspire and bring kids in to participate in science projects and crafts. She is currently looking into the cost of purchasing a small portable to accommodate kids during inclement weather as well as expanding to offer birthday parties.

The Rec Center Committee is hosting a Pancake breakfast fundraiser on November 5<sup>th</sup> from 8am to 10am. All monies will go towards Rec Center projects and improvements

**Recycle Center:** October recycling is being hosted by Rivergold 8<sup>th</sup> grade Catalina trip fundraiser.

### **Tennis Court:**

**Tennis Court Cracks:** We are awaiting a bid for crack repair.

**Pool:** The pool closed for open swim on Sunday September 25<sup>th</sup> but at the request of several homeowners we kept the aerobics and lap swim in the morning open until October 7<sup>th</sup>. They were very appreciative of the extra days because the weather and water were still so warm.

**October 2011 YLOA/YSPUC General Manager Report**  
as of 10/14/2011 (except where indicated)

**YSPUC COMPANY MANAGER REPORT**

Written by Ken Harrington, Company Operator (Covers time period of September 1<sup>st</sup> thru 30<sup>th</sup> 2011)

**Yosemite Spring Park Utility Company**

**Consolidated Income Statement**

**September 30, 2011**

	<u>This Month</u>	<u>Budget</u>	<u>Variance</u>	<u>Last Year</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>YTD Last Year</u>	<u>Annual Budget</u>
<b>Income</b>	177,352	139,890	37,462	178,655	1,208,750	1,259,010	-50,260	1,260,855	1,678,680
<b>Total Income</b>	<u>177,352</u>	<u>139,890</u>	<u>37,462</u>	<u>178,655</u>	<u>1,208,750</u>	<u>1,259,010</u>	<u>-50,260</u>	<u>1,260,855</u>	<u>1,678,680</u>
<b>Cost of Goods</b>	39,376	25,750	13,626	44,257	215,526	231,750	-16,224	222,982	309,000
<b>Total Cost of Goods</b>	<u>39,376</u>	<u>25,750</u>	<u>13,626</u>	<u>44,257</u>	<u>215,526</u>	<u>231,750</u>	<u>-16,224</u>	<u>222,982</u>	<u>309,000</u>
<b>Gross Profit</b>	<u>137,976</u>	<u>114,140</u>	<u>23,836</u>	<u>134,398</u>	<u>993,223</u>	<u>1,027,260</u>	<u>-34,037</u>	<u>1,037,872</u>	<u>1,369,680</u>
<b>Expense</b>	121,454	122,526	-1,072	84,766	1,039,339	1,102,734	-63,395	1,016,516	1,470,312
<b>Total Expense</b>	<u>121,454</u>	<u>122,526</u>	<u>-1,072</u>	<u>84,766</u>	<u>1,039,339</u>	<u>1,102,734</u>	<u>-63,395</u>	<u>1,016,516</u>	<u>1,470,312</u>
<b>Net Profit/Loss</b>	<u>16,522</u>	<u>-8,386</u>	<u>24,908</u>	<u>49,633</u>	<u>-46,115</u>	<u>-75,474</u>	<u>29,359</u>	<u>21,356</u>	<u>-100,632</u>

**Tanks:** During the September period, we experienced 9 days where one or more of our storage tanks fell below the 75% fill level. The detail is as follows:

**Tank #1** – Total of 1 day – Operational Decision

**Tank #2** – Total of 1 day – Operational Decision

**Tank #3** – Total of 7 days – Operational Decisions

**Tank #4** – Total of 1 day – Operational Decision

At no time during the month did any storage tank fall below 50% capacity.

**(Covers time period of September 1<sup>st</sup> thru 30<sup>th</sup> 2011)**

**Production for September 2011** was approximately 27.86MG as compared to approximately 28.49 for 2010, representing a slight decrease in production of approximately 0.63MG. A comparison of the weather between September 2010 and September 2011 (using a private weather station located in YLP) shows that the average temperature in 2011 was approximately 2.3° higher during 2011 than in 2010. Rainfall in 2011 was .06 inches while 2010 had no rainfall for the period. Water used for fire hydrant maintenance activities, flushing the system in response to customer service requests, after leak repairs and fire department training and/or suppression activities accounted for 95,830 gallons in 2011 compared to 46,115 gallons in 2010.

*\* Please note that the production numbers listed above do not include the discrepancy found to exist in the Well 40A at the MTBE treatment plant in both 2010 and 2011. I have adjusted the monthly production sheets to account for MTBE Plant production based only on the discharge from the plant to the system. This creates a more realistic comparison of the water produced.*

**(Covers time period of September 1<sup>st</sup> thru 30<sup>th</sup> 2011)**

**Well Status:**

**Well 1A (YSP & Corral Dr. North end):** This well is functioning properly and there are no concerns to report at this time. This well is operated during the month on an as needed basis. During September, this well was operated for 30 out of 30 days producing 2.798M gallons.

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as of 10/14/2011 (except where indicated)

**Well 1E (YSP & Cavestone Ct):** This well is functioning properly and there are no concerns to report at this time. This well is operated during the month on an as needed basis. During September, this well was operated for 30 out of 30 days producing 2.39M gallons.

**Well 28B (YSP & clubhouse drive):** There is no additional new information to report at this time. This well is operated during the month on an as needed basis. During September, this well was operated for 0 out of 30 days.

**Well 31A (Ranger Circle Dr. North of Revis Rd):** There is no new information to report at this time. This well is operated during the month on an as needed basis. During September, this well was operated for 2 out of 30 days producing 234,200 gallons.

**Well 35A (Ranger circle dr. @ Revis Rd):** No new information to report at this time. This well is operated during the month on an as needed basis. During September, this well was operated for 0 out of 30 days.

**Well 36A (Long Hollow Ct. North):** This well is functioning properly and there are no concerns to report at this time. During the month of September this well did suffer a failure of the pump motor. This motor had to be replaced which put this well out of service from September 6<sup>th</sup> through September 29<sup>th</sup>. This well is operated during the month on an as needed basis. During September, this well was operated for 6 out of 30 days producing 3.35M gallons.

**Well 37A, Well 40A (MTBE Treatment Plant):** No new information to report at this time. During September, Well 37A was operated for 24 out of 30 days. During September, Well 40A was operated for 20 out of 30 days. Well 40A had suffered a pump motor failure in late August. The motor was replaced and the well returned to service on September 7<sup>th</sup>. The treatment plant produced water to the distribution system for 30 out of 30 days delivering 5.96M gallon.

**Well 39A (Outlot D Fire Road off Revis Ln East):** This well is functioning properly with no concerns to report. This well is operated during the month on an as needed basis. During September, this well was operated for 0 out of 30 days.

**Well 42A (Outlot D Fire Road off Revis Ln East):** No new information to report at this time. This well is operated during the month on an as needed basis. During September, this well was operated for 30 out of 30 days producing 3.92M gallons.

**Well 44A (Outlot H Long Hollow Ct. North):** This well is functioning properly with no concerns to report. This well is operated during the month on an as needed basis. This well is a very low producing well at only about 5 to 7 GPM. It cost more in power, chemicals, and labor to run this well than the amount we bill for service. Because of this, we typically do not operate Well 44A unless overall production necessitates. We maintain its status with the state because it provides us with water credit towards our system requirement. During September, this well was operated for 0 out of 30 days.

**Well 45A (Outlot D, end of Blue Heron):** This well is functioning properly with no concerns to report. This well is operated during the month on an as needed basis. During September, this well was operated for 30 out of 30 days producing 2.95M gallons.

**Well 47A (YSP, North of Revis Rd):** No new information to report at this time. This well is operated during the month on an as needed basis. During September, this well was operated for 30 out of 30 days producing 5.31M gallons.

**Well 48A (North Dome Dr. near North Dome Ct.):** No new information to report at this time. This well is operated during the month on an as needed basis. During September, this well was operated for 0 out of 30 days.

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**Well 49A (Parking lot at Golf Course):** No new information to report at this time. This well is operated during the month on an as needed basis. During September, this well was operated for 28 out of 30 days producing 3.54M gallons.

The following wells are not currently listed on our permit as available. Their status is:

**Well 11A (OFS Date 09-12-01)** – Ordered off to due to MTBE contamination.

**Well 18A (OFS Date 09-12-01)** – Ordered off due to concern of spreading MTBE contamination.

**Well 29A (OFS Date 05-19-01)** – Ordered off due to fecal bacteria contamination.

**Well 38A (OFS Date 08-09-04)** – Placed on standby status due to failed pump and motor and possible uranium concerns. This well does not produce enough water to warrant the repair expense at this time.

**Well 41A (OFS Date 03-31-04)** – Placed on standby status due to failed pump and motor and subsequent well collapse after pump was pulled.

**Well 46A (OFS Date 06-06-05)** – Ordered off due to uranium contamination.

## Boosters:

**Upper John Muir Booster:** There is no new information to report at this time.

**Hydro-Pneumatic Booster:** There is no new information to report at this time.

**Booster 2D:** There is no new information to report at this time.

**Booster 3F:** There is no new information to report at this time.

Currently, all other boosters are functioning properly with no concerns to report at this time.

## (Covers time period of September 1<sup>st</sup> thru 30<sup>th</sup> 2011)

### Operational Items/Misc:

#### Repairs:

- Total leaks repaired from September 1<sup>st</sup> thru 30<sup>th</sup>: 16, with a YTD of 90. The 2010 year comparison is 16, with a YTD of 91.
- Main Repairs: 3 for the period, with YTD of 28. The 2010 year comparison for the like period is 3, with a YTD of 29.
- Service Lines: 13, with a YTD of 62. The 2010 year comparison is 13, with a YTD of 62.

Pro-active repair work from September 1<sup>st</sup> thru 30<sup>th</sup>: 2 with a YTD of 15. The 2010 year comparison for the like period is 2 with a YTD of 14.

In September, there were three main repairs made during the period. Two of these repairs were minor in nature and repairs were made using repair clamps. The one remaining main repair was to a 2” PVC elbow joint connecting a supply line from the main to the end line blow-off valve.

There were thirteen service line repairs made during the September period. Four of the repairs were made by adding corp-stops on the mainline and replacing the entire service line to the meter. The remaining nine service leaks were off-road. These were repaired using repair connectors.

There are currently seven known active leaks. One is thought to be a minor main line leak and the remaining six are believed to be service line leaks. We are addressing these on a daily basis.

We have not set additional water meters since the last reporting period. As of October 12<sup>th</sup>, we have set 2 new water meters YTD.

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**Compliance Testing:** As mentioned last month, there are 11 wells due for routine Title 22 testing by December 2011 (performed once every 3 years). Six of the eleven wells were sampled on Wednesday, October 12<sup>th</sup> and the remaining five wells are scheduled for sampling on October 19<sup>th</sup>.

**Main Replacement Areas for 2011:** All of the written work for this project (Bid Solicitation Letter, Job Specs and Approved Materials List) were completed by September 26<sup>th</sup> and delivered for review. I was unable to complete the job drawings prior to my vacation departure on September 27<sup>th</sup>. I am working to complete these drawings during the week of October 17<sup>th</sup>.

**Hydrant Inspection / Maintenance Program:** The hydrants inspections for September were completed on time. October hydrant inspections have been started. I do not anticipate any problem with their completion on time.

**Inventory Control Program:** No new information to report at this time.

**Corrections Regarding Meters at the MTBE Plant:** No new information to report at this time.

**Administrative Work:** No new information to report at this time.

**Field Reported Safety Concerns:** As part of our weekly safety meeting on Wednesday mornings all staff are asked if they have any safety concerns to report. No employee has reported any safety concerns since the last monthly status report.

**Weather Station:** As reported a few months ago, we have received our weather station. The computer that will be dedicated to operate this weather station has been reconfigured and is ready for installation of the operating software for the weather station. A mounting site on the Clubhouse roof has been determined and installation of the equipment is all that is left. Unfortunately the summer period is historically our busiest time of year and it does not leave us the opportunity to address projects such as this installation. This year has not been an exception.

As our weather begins to cool, usage declines and so does the stress on the infrastructure. This reduced stress slows the occurrences of leaks in the system and allows our field staff to “catch-up” on back-logged work projects of which this weather station is one. I am hopeful that we can make the installation by the first week of November.

**Leak Correlator:** On September 20<sup>th</sup> we shipped the LeakFinderRT® back to the manufacturer for evaluation. The agreement between Echologics and YSPUC was that they would determine if the unit sent to us a functioning properly or if it had a defect. After this determination, Echologics was to communicate with us regarding the findings. By the end of my vacation on October 10<sup>th</sup>, I had not heard from Echologics so I had planned to contact them on October 11<sup>th</sup>. On the morning of October 11<sup>th</sup> I found in my office a box from Echologics which contained the original unit but no paperwork with the exception of the shipping label. I contacted Echologics and found that they had repaired the unit and shipped it back to us in error, bypassing any communications. It was determined that one of the radio units contained wiring that was “shorting out” inside of the housing. The unit was repaired and tested.

However, through earlier negotiations, it was decided that if the original unit was found to be faulty, YSPUC would be advised of what the problem was with the unit and retain the option to receive a full refund or take delivery of a different, brand new unit in place of the now twice repaired unit. This communication did not occur and their repair department shipped the unit back to us. Echologics has apologized for this mix up and has reiterated the original agreement of a full refund or replacement with a brand new machine.

It occurred to me that since we have back in our possession the original machine that has been repaired we can again run test with this machine in the same locations as all previous tests. If the machine now functions differently and is able to perform as advertised, we will ask for the new machine to be sent to us. However, if this original machine is still not able to pinpoint leaks as advertised even after being repaired then we will request our

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refund. Echologics is also agreeable to this new round of testing before we determine what we are going to do. I plan to run tests on Friday, October 14<sup>th</sup> and, if necessary, conclude on Monday, October 17<sup>th</sup>. I will report to the Board my finding during the October Board Meeting.

**Automatic Flushing Device:** No new information to report at this time.

**Discolored Water Remedy Options:** No new information to report at this time.

**Imbed Water Quality From Welcome Letter:** I was asked to include some information regarding the quality of the water provided by YSPUC to its customers. I thought I would begin by imbedding the language that is contained in our "Welcome" packet provided to all new customers of this utility.

**"FYI:**

*The Yosemite Lakes Park sub-division is serviced entirely by ground water from hard rock wells. The water is chlorinated to insure safety. A sequestering agent is also added to reduce the appearance of iron and manganese, two naturally occurring elements that are common in hard rock wells. The majority of this utility's customers have chosen to allow YSPUC to operate with a waiver of compliance for iron and manganese, from the State of California, instead of funding the costs of constructing and operating filtration. Because of this, policy has been set that YSPUC will not be responsible for reimbursement costs associated with damage and/or loss to customer goods. This includes, but is not limited to, water filters, clothing, cleaning bills, etc.*

*Should you encounter discolored water in your plumbing, please contact our office, or use the Emergency Pager, if after hours, to report the condition **BEFORE** attempting to flush your system. Do not turn on any water in or around your home as this could make the situation worse. When you are notified that it is OK to flush, start by turning on the hose bib outside of your home closest to the point where water enters your home plumbing. Run this water until it becomes clear. If the water does not clear up within 10 minutes, please re-contact us. After your outside water runs clear, continue to the inside of your home. Start at the cold-water faucet closest to the point of entry until it runs clear. Continue this procedure at each cold-water faucet working towards the furthest point in your home. If your hot water is also affected, you will need to drain your hot water heater as well."*

YSPUC continuously tests for a variety of constituents in our water in order to insure its continued safety to our customers. These constituents are separated into two categories, Primary and Secondary Contaminates. Primary Contaminates are constituents in the water that have the ability to affect a person's health. Secondary Contaminates are constituents in the water that affect the aesthetic quality, or appearance of the water.

The frequency in which we test is dictated by the Federal EPA and the California Department of Public Health (CDPH). For instance, Constituents that fall in General Mineral, General Physical, Organics and Inorganics are required to be tested once every three years. These tests look at everything from specific mineral contents, pH, hardness, temperature, etc to chemical content such and fuel byproducts, pesticides and other harmful chemical. On the other hand, asbestos is a constituent that is only required to be tested for once every nine years where Gross Alpha and Uranium are tested every four years and are a compilation of four consecutive quarterly samples. Bacteriological condition of the water is tested at various locations (wells and distribution sites) on a weekly, monthly or bi-monthly basis dependant on various requirements from CDPH. We routinely perform over 500 bacteriological tests every year on our water.

Our water has historically met all of the Primary Constituent requirements. If it did not we would not be allowed to operate the well or wells that tested out of compliance. Likewise, our water has historically met all of the Secondary Constituent requirements except for iron (Fe) and manganese (Mn). As I reported at the August Board Meeting, mountain ground water is inherently high in iron and manganese as they are the 1<sup>st</sup> and 3<sup>rd</sup> most abundant transition metals in the earth's crust. Most mountain water systems that develop their water from groundwater sources have difficulty with iron and manganese. While the problems caused by iron and manganese

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are real and at times very noticeable, they do not affect the safety of our water although they do affect the aesthetic quality of our supply. We are fortunate, however, that these two minerals that interfere with the aesthetic quality of our water are the only two constituents that are produced by our permitted wells of any concern.

## Security/Safety *(written by Joseph Shreve)*

**Safety Planning:** Cal OSHA bulletins and posters are in place. The Injury/Illness Prevention Program document was reviewed in 2010 and is in place. The Disaster/Emergency Action Plan has been updated for One-Call-Now inputs and elements (version R3), and is in final review. The Employee Handbook is also in review by management to assimilate relevant safety guidelines into our current operations.

### **Security Summary:**

Reporting period	House checks
Sep 28 thru Oct 4	127
Oct 5 thru Oct 11	119

	12/17/10 1/13/11	1/14/11 2/10/11	2/11/11 3/10/11	3/11/11 4/14/11	4/15/11 5/12/11	5/13/11 6/16/11	6/17/11 7/12/11	7/13/11 8/11/11	8/12/11 9/15/11	9/16/11 10/12/11
<b>Criminal</b>	3	3	0	5	3	3	1	4	3	0
<b>House Checks</b>	339	301	395	449	438	585	416	386	893	541
<b>Association Requests for Service</b>	144	145	145	199	172	290	170	254	282	161
<b>Sheriff</b>	2	2	5	2	1	6	0	3	8	3
<b>Fire/Med</b>	8	3	4	8	11	13	7	14	7	3
<b>Calls For Service</b>	125	108	139	138	134	183	69	134	199	108
<b>Total</b>	621	562	688	801	759	1080	663	795	1392	816

### Daily Security Summary:

September 28:

- Afternoon: the guard took information on a lost dog.
- Afternoon: the guard responded to the Long Hollow area on a report of an audible burglar alarm. It checked ok.
- Evening: the guard took information on lost property.
- Evening: the guard responded to a barking dog complaint in the North Dome area.

September 29:

- Afternoon: the guard removed a dead deer from a residence in the Revis Mountain area.
- Afternoon: the guard responded to a found dog call. Temporary quarters were found for the animal.
- Afternoon: the guard responded to another found dog call; temporary quarters also found for the animal.

September 30:

- Afternoon: the guard responded to a dead deer call in the Lilley Mountain area. Due to the terrain the deer had to be left.
- Afternoon: the guard took information on a possible theft of mail.

October 1:

- Morning: the guard assisted a handicapped person with a mobility issue.
- Morning: the guard responded to a report of illegal vendors. He had them leave the area.
- Evening: the guard responded to a loose dog complaint in the Revis Mountain area.
- Evening: the guard responded to a report of suspicious persons at the clubhouse mailboxes. They fled when they saw the guard. The mailboxes checked ok.

October 2:

- Morning: the guard took information on a prior dog complaint in the south area.

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- Afternoon: the guard responded to a barking dog complaint in the North Dome area.
- Afternoon: the guard responded to a loose dog complaint in the Revis Mountain area.
- Afternoon: the guard responded to the recreation center on a report of suspicious persons. He contacted them and later sent those persons on their way.
- Afternoon: the guard responded to the Lilley Mountain area on a report of a suspicious vehicle. It was gone when he arrived.
- Evening: the guard responded to the clubhouse parking lot on a report of a loose dog. It was gone when he arrived.

October 3:

- Afternoon: the guard took information on a lost dog.

October 4:

- Afternoon: the guard responded to the Lilley Mountain area on a fire pager call of a structure fire. It checked ok.
- Afternoon: the guard responded to the North Dome area on a fire pager call of a residential structure fire alarm. It checked ok.
- Evening: the guard responded to a local business on a report of a burglar alarm. It checked ok.

October 5:

- No calls for service.

October 6:

- Evening: the guard responded to a loud music complaint in the North Dome area.

October 7:

- Afternoon: the guard responded to the Lilley Mountain area on an injured deer report. He was unable to locate it.
- Afternoon: the guard responded to the Lilley Mountain area on a prior theft report.
- Afternoon: the guard responded to a report of an alleged burglary to a residence in Revis Mountain area.
- Evening: the guard responded to North Dome fire road on a dead deer report. He was unable to locate it.

October 8:

- Morning: the guard responded to the Clubhouse on a report of a disturbance. It checked ok.
- Morning: the guard had a suspicious person leave the Recreation Center area.
- Evening: the guard assisted restaurant staff with a customer service issue.

October 9:

- Early morning: the patrol guard assisted the bar guard in removing 4 unruly patrons from the lounge.

October 10:

- Afternoon: the guard responded to the north area on a report of loose dogs.
- Afternoon: the guard responded to the Lilley Mountain area on a report of a dead dog. He removed it.
- Afternoon: the guard responded to the Blue Heron Lake on a report of a suspicious person. The person was gone when he arrived.
- Afternoon: the guard conducted a welfare check on a resident in the Lilley Mountain area.
- Evening: the guard responded to a parking issue in the center area.

October 11:

- Afternoon: the guard responded to a suspicious person call in the Revis Mountain area.

### **Joseph's Safety and Security Corner:**

There were 10 dog calls during this reporting period. The calls ranged from loose, barking, lost and found. We would like to remind residents that dogs are not allowed to roam off-property. If they are off their property they are required by Madera County ordinance to be leashed. Madera County ordinance also prohibits excessive barking. Madera County ordinance also requires all dogs to be licensed and the license remain with the dog at all times. This last requirement is especially important if your pooch should become lost. That license is its validated ticket to get back home!

*Michael R. Neveu, MBA, CMCA, General Manager, Yosemite Lakes Owners' Association*